

# Honor Cord Point System SAMPLE Outline

(Sample Title)

XYZ Student Organization

Honor Cords Point System

**Introduction paragraph:** Discuss the organization's mission statement and the purpose of the honor cords point system. This paragraph will need to highlight the importance of active participation within the organization and volunteerism on campus.

**Second Paragraph:** Detailed instructions on how to gain points toward earning cords. Each organization will have different instructions. The instructions will also need to explain the list below so that members are not confused as to how to gain points for certain activities. The introduction of a log may need to be presented in this paragraph. The organization may also consider assigning an officer to help track member points.

**Third Paragraph:** Each organization will need to design a list of opportunities for members to follow to gain points. Each organization will develop their records differently so the type of activities and the number of points assigned to each activity will be different for each student organization. Below are examples of activities and some points each one is worth. Again, this is only a sample to act as a guide.

- Attend general meetings – 2 points per meeting
- Volunteering at an on-campus event – 2 points per event
- Volunteering at an on-campus organization hosted event – 5 points
- Volunteering at an off-campus event – 2 points per event
- Holding an officer position (full term) – 20 points per semester
- Volunteering at an SGA event – 3 points
- Attend an SGA meeting (Excluding SGA Reps) – 5 points (max five meetings per semester)
- Participating in a university committee (full attendance) – 10 points
- Bring a new student to a meeting – 2 points per new student (max 10)
- Recruit new members – 5 points per person (points given after membership approved)
- Bake Sales: baking goods for a sale – 5 points per event
- Raffle tickets: Sell an additional 30 tickets – 10 points for each additional set of 30 tickets.
- Wear an organization approved t-shirt on campus – 5 points (max 20 points)

**Concluding paragraph:** Reiterate the importance of keeping a log of the activities. Some organizations may require the organization president or other assigned officers to sign off on each activity or opportunity. Also, explain the total number of points needed to earn honor cords. The total number of points should not be too high or too low. The cords point system is to encourage members to work toward honor cords so the total points will need to be realistic and attainable.